Jobs for the Future

Sponsor Application Journey

SI, semiconductor, and Nuclear Energy Infrastructure Apprenticeship Incentive Fund
Accepting Applications Rolling Basis

You = action you take JFF = JFF reviews or decides

Phase 1 Get Started

about 30 minutes

1 Review the eligibility requirements — You

Read the Program Requirements page to see if your organization qualifies as a Registered Apprenticeship (RA) program sponsor.

2 Create your account — You

- Attest to your organization's eligibility on the Apprenticeship Incentive Fund Home page.
- Select Start Application and create your login credentials.
- You will then go directly to the Sponsor Eligibility form.

3 Submit a Sponsor Eligibility form — You

Your RA Program must operate within one or more of these industries:

Super intelligence (SI) | Semiconductor | Nuclear energy

- Submit one Sponsor Eligibility form for each RA Program that includes occupations from our approved list.

BE READY TO UPLOAD DOCUMENTATION SHOWING THAT:

- Your RA Program is registered or approved by the U.S. Department of Labor (DOL) or a State Apprenticeship Agency (SAA).
- Your RA Program operates within one or more of the industries listed above.

4 Add approved occupations — You

Add approved occupations right after you submit your Sponsor Eligibility form. This helps avoid delays once JFF determines your sponsor eligibility.

WHAT YOU WILL NEED FOR EACH OCCUPATION

- O*NET code | RAPIDS occupation code
- Documentation showing the occupation is included in your RA Program

HOW TO ADD AN OCCUPATION

1. Select the Apprentice Incentive Fund Application tab in the top menu.
2. Click the green case folder icon next to your RA Program
3. In that program's case folder, select Add Occupation under Create New in the left-hand menu.
4. Submit the Occupation form for each approved occupation you want to add to the program.

Phase 2 Review & Setup

5 JFF reviews your Sponsor Eligibility form and occupations — JFF

JFF will respond within 15 days

6 You receive and review eligibility decisions — You

DECISION ON YOUR SPONSOR ELIGIBILITY FORM

ELIGIBLE

You will receive instructions to submit a DocuSign with your required financial documents: W-9, ACH authorization, and a voided check or bank letter.

You will also be asked to submit your Apprentice Eligibility form when it applies.

NOT ELIGIBLE

Review the decision reasoning on your application.

You can edit and resubmit your form or contact JFF.

DECISION ON EACH OCCUPATION

ELIGIBLE

JFF will enter the DOL-calculated Substantial Growth Threshold (SGT) for that occupation.

SGT review: We encourage you to review the SGT. If you disagree, provide your reasoning in the same form.

NOT ELIGIBLE

Review the decision reasoning on your form.

You can edit and resubmit your form or contact JFF.

Phase 3 Get Paid

7 Submit an Apprentice Eligibility form — You

Submit this form when at least one eligible apprentice reaches a payment milestone.

AN ELIGIBLE APPRENTICE

- Enrolled on or after July 1, 2026
- Is in an approved occupation
- Is above that occupation's Substantial Growth Threshold (SGT)

PAYMENT MILESTONES

PAYMENT 1

$3,750

The apprentice has completed 90 days of continuous enrollment in the RA program.

PAYMENT 2

$2,250

The apprentice has completed the RA program or has been continuously enrolled for 12 months, whichever comes first.

BE READY TO UPLOAD DOCUMENTATION FOR EACH APPRENTICE SHOWING THAT:

- The apprentice's registration in your RA program, including the apprentice's start date and occupation.
- The apprentice has met the payment milestone you selected (Payment 1 or Payment 2).

Cohort size is not capped. You can submit as many times as your cohorts grow.

8 JFF reviews your Apprentice Eligibility form — JFF

JFF will respond within 15 days

9 You receive and review an eligibility decision for each apprentice — You

- Review JFF's decision for each apprentice.
- If an apprentice is determined ineligible, you may edit that apprentice's information, if applicable, and resubmit.

10 Accept the final payment amount — You

- Before payment is issued, you must accept the final payment amount shown on the Apprentice Eligibility form that JFF reviewed.
- Confirm that you or someone at your organization has submitted the DocuSign with your required financial documents. Missing documents will delay your payment.

Once both steps are complete, payments may take up to 3 weeks to be distributed.

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